

PROFESSIONAL DEVELOPMENT COURSES

Once Tellus Education Group has accepted your registration, together with the General Terms and Conditions, the specific terms and conditions for Professional Development courses will apply.

1. PAYMENTS

1.1. If you are applying for Erasmus+ funding to cover the cost of your Professional Development course, the following payment terms apply:

- we will hold your booking until you notify us that your funding has been approved
- if you do not receive funding, you must also let us know so that your place can be offered to another teacher
- all places must be confirmed or declined 6 weeks or more before the start of the course, otherwise cancellation fees may apply
- once your funding is approved you must pay the invoice in full
- no deposits are payable on Erasmus+ funded courses.

1.2. If you are registering on a Professional Development course and are NOT applying for Erasmus+ funding, the following payment terms apply:

- you must pay the amount invoiced at the time of booking as stated in the General Terms and Conditions. The invoiced amount includes a non-refundable enrolment fee.

2. CANCELLATION TERMS FOR ERASMUS+ APPLICANTS

2.1. If you have applied for Erasmus+ funding for your Professional Development course you must inform us if your application is unsuccessful at least 6 weeks before your course is due to start. If you do so a cancellation fee will not be charged. If you inform us less than 6 weeks before your course is due to start cancellation fees apply.

3. CHANGES ON OR AFTER THE START DATE

3.1. No refund of course fees will be given if you leave before the end of the programme.

3.2. We reserve the right to change course arrangements and prices if necessary. All our courses are run subject to demand. When a course starts, we reserve the right to move students to a class more appropriate for their language level if it becomes necessary.

The above information is correct at time of publication but may be subject to change.